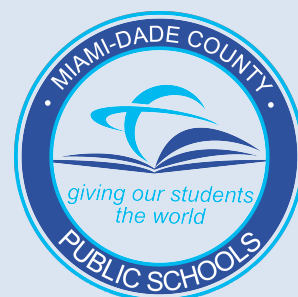


MIAMI-DADE COUNTY PUBLIC SCHOOLS



Emergency Medical Responder Student Handbook

Division of Career & Technical Education

Rev 9/2014

Miami-Dade County Public Schools

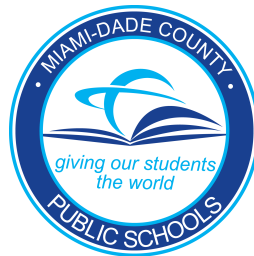
School Board Members

Ms. Perla Tabares Hantman, Chair
Dr. Lawrence S. Feldman, Vice-Chair
Dr. Dorothy Bendross-Mindingall
Ms. Susie V. Castillo
Mr. Carlos L. Curbelo
Dr. Wilbert "Tee" Holloway
Dr. Martin Stewart Karp
Dr. Marta Pérez
Ms. Raquel A. Regalado

Mr. Julian Lafaurie, Student Advisor

Superintendent of Schools

Mr. Alberto M. Carvalho



Anti-Discrimination/Harassment (Students) – Board Policy 5517 and 5517.02

M-DCPS does not discriminate on the basis of sex, race, color, ethnic or national origin, religion, marital status, disability, age, political beliefs, sexual orientation, gender, gender identification, social and family background, linguistic preference, pregnancy, or any other basis prohibited by law in its educational programs, services or activities or in its hiring or employment practices. Please refer to School Board Policies **5517 - Anti-Discrimination/Harassment (Students) and 5517.02 - Discrimination/Harassment Complaint Procedures for Students** for more information.

Questions, complaints or requests for additional information regarding discrimination or harassment may be sent to: Executive Director, Civil Rights Compliance Office, 155 NE 15 Street, Suite P-104E, Miami, Florida 33132; PH: 305-995-1580 or e-mail address: crc@dadeschools.net.

The District also provides equal access to its facilities to the Boy Scouts and other patriotic youth groups, as required by the Boy Scouts of America Equal Access Act.

TABLE OF CONTENTS

INTRODUCTION

Vision	1
Mission Statement.....	1
M-DCPS Emergency Medical Responder Curriculum Training Program.....	1
Conceptual Framework	2
Program Standards	3

TERMINAL OBJECTIVES

Assessment.....	4
Planning	4
Implementation.....	4
Evaluation	5
Professional Development	5

OPERATING PROCEDURES

Entrance Requirement	6
Attendance Requirement	6
Tardiness/Absenteeism.....	6
Making Up Hours	6
Type of Fees	7
Personal Appearance.....	7
Dress Code	7
Advanced Placement Credit.....	8
Evaluation	8
Clinical Evaluation	8
Grievance Procedures	8
Health Occupations Students of America (HOSA).....	8

INTRODUCTION

VISION

Miami-Dade County Public Schools (M-DCPS) will prepare students for the International emergency medical services registry Emergency Medical Responder (EMR) exam, enabling them to become safe pre-hospital practitioners, providing competent, compassionate and professional care.

MISSION STATEMENT

The mission of the Miami-Dade County Public Schools Emergency Medical Responder Program is to offer a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills to prepare the students to meet industry certification requirements as an Emergency Medical Responder. Upon completion students may qualify to enter a dual enrollment or post-secondary emergency medical program.

- To provide the basic skills and knowledge necessary to meet the requirements for graduation.
- To successfully pass the IMESR Emergency Medical Responder Exam.
- To qualify for dual enrollment/post-secondary program and/or to pursue related employment.
- To reinforce basic skills in English, Mathematics, and Science appropriate for job preparation.
- To provide the means by which students may discover and develop their capabilities as they seek desired career goals.
- To afford students the opportunity to participate in service learning projects in collaboration with health organizations in the community.
- To promote gender equity in emergency services careers.

M-DCPS EMR CURRICULUM TRAINING PROGRAM

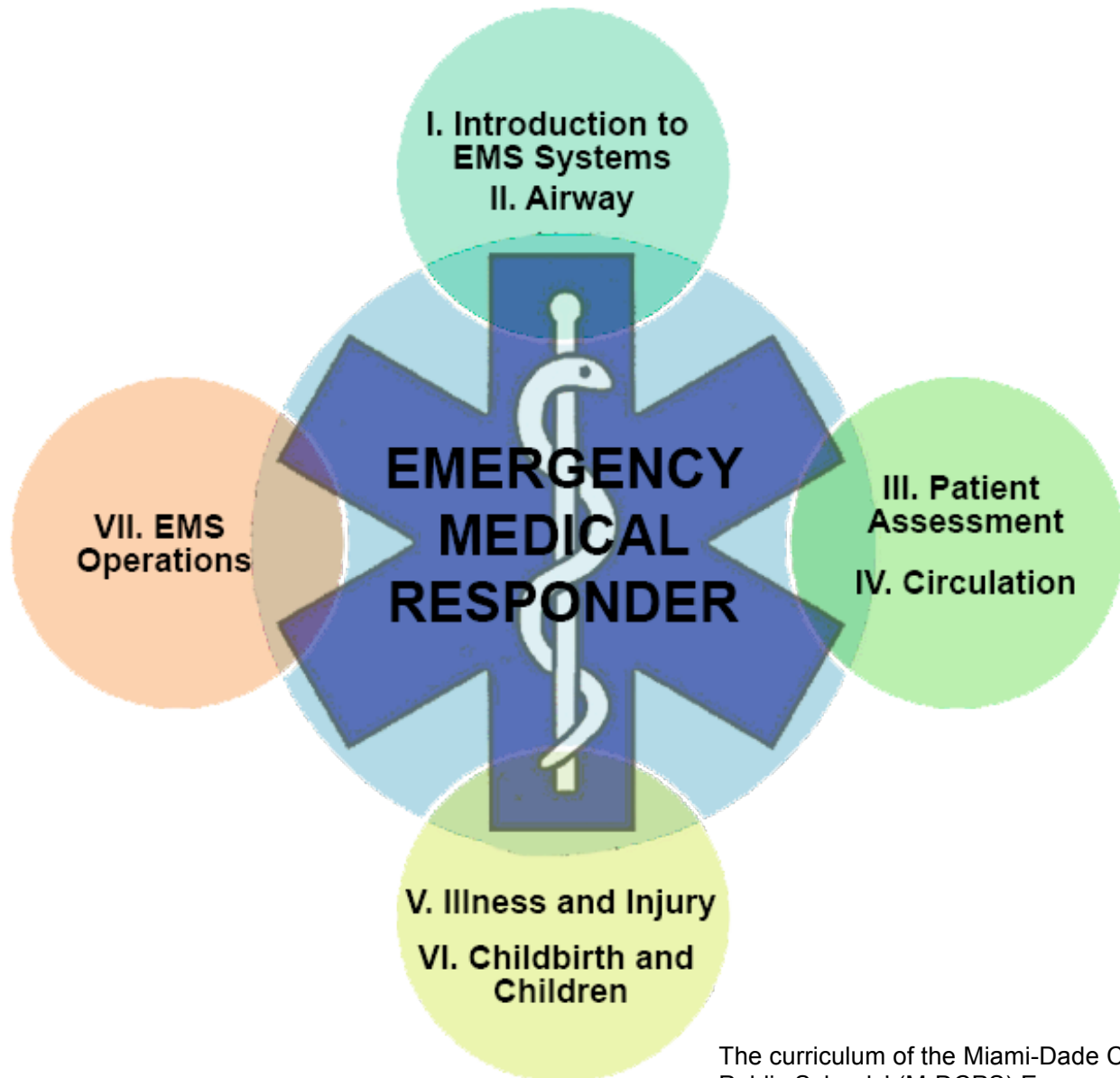
The M-DCPS EMR Program curriculum is a complement of theoretical inquiry and clinical practice. Theory and practice covered in the curriculum is in accordance with State of Florida Minimum Performance Standards and the Miami-Dade Public Schools' Pupil Progression Plan. Theory is the basis of lifelong learning that students will exhibit as they pursue their careers in health service. Practice reinforces conceptualization and skills towards mastery. Practice in the curriculum progresses from simple to complex, hands-on exercises, and clinical component experiences in health care setting. This blend of planned and controlled learning experiences is designed to prepare students to

INTRODUCTION

perform safely and competently as an entry-level EMR.

GUIDELINES

CONCEPTUAL FRAMEWORK



The curriculum of the Miami-Dade County Public Schools' (M-DCPS) Emergency Medical Responder Program is represented by the horizontal threads of communication/interpersonal skills, legal & ethical practices, bio-psychosocial considerations, nutrition requirements, patient care, restorative procedures, and infection control. The vertical threads represent the faculty's belief about individuals, health, society, M-DCPS Emergency Medical Responder Program, and health promotion as reflected in Maslow's Hierarchy of Needs.

INTRODUCTION

PROGRAM STANDARDS

The M-DCPS EMR Program is founded on the belief that high standards contribute to the centrality of emergency medical care for the public good and provides for the maintenance and enhancement of educational quality; continuous self assessment, planning, and improvement. Achievement of these standards indicate to the general public and to the educational community that a certified EMR program has clear and appropriate educational objectives and is providing the conditions under which its objectives can be fulfilled. Emphasis is placed upon the total EMR program and its compliance with established standards and criteria in the context of current practice and anticipated future directions.

INTRODUCTION

ASSESSMENT

- Assists with the scene assessment for the emergency needs of the patient.
- Recognize nature of illness or mechanism of injury.
- Relate and communicate pertinent information to appropriate health-care personnel.
- Demonstrates effective **Communication** techniques when collecting data.
- Documents data collected utilizing **Legal/Ethical** guidelines.

PLANNING

- Utilizes principles of standards of care to modify outcomes in the health/illness continuum.
- Prioritizes treatment of patients (triage).

IMPLEMENTATION

- Performs basic First Aid and Basic Life Support (BLS) procedures using **Standard Universal Precautions**.
- Demonstrates respect for the dignity of patients through the use of caring behaviors.
- Delivers emergency care within the scope of practice for an EMR.
- Delivers emergency care to patients with respect and sensitivity to **Gender, Religious and Cultural Diversity**.
- Mitigate emergency situations.

TERMINAL OBJECTIVES

EVALUATION

- Assists in the securing of the scene based on collaboration with other team members.
- Modifies EMR actions based on data-collection of the emergency care team.

PROFESSIONAL DEVELOPMENT

- Utilizes education as a continuing process necessary to maintain competencies in emergency care.
- Promotes health in society through active participation in community organizations.

INTRODUCTION

The Miami-Dade County Public Schools EMR Program is designed to provide those enrolled with knowledge and skills which will enable them to function effectively as a EMR and to pass the national certification examination.

ENTRANCE REQUIREMENT

- Interview by appropriate faculty
- Secondary Pre-requisites: Health Science I (or Anatomy and Physiology) and Health Science II "C" or better

ATTENDANCE REQUIREMENT

Hours of Operation:

Scheduled theory and clinical days and hours vary by school site and will be discussed during orientation.

Because of the short duration of the clinical course, absenteeism and tardiness should be kept at a minimum. Strict adherence to the school attendance policy is necessary.

TARDINESS/ABSENTEEISM

Requirements are according to Miami-Dade County Public Schools Policy.

MAKING UP HOURS

Make up hours vary by school site and will be discussed during orientation.

OPERATING PROCEDURES

TYPES OF FEES

1. Insurance:
 - Special Risk
2. Uniforms: To be purchased by students according to school site policy
3. Equipment: Watch must be second-handed; stethoscope (optional).
4. Other fees incurred during the course may include those for activities of HOSA: Future Healthcare Professionals.
5. Additional supplies may be mandatory by individual instructors to meet the needs in clinical setting

PERSONAL APPEARANCE

The health profession maintains high standards for personal appearance and grooming. It is essential that the M-DCPS EMR Program designated uniform be worn by all students in the clinical setting and/or the classroom. Good personal grooming should be maintained at all times.

DRESS CODE

The dress code consists of:

1. EMR uniform as specified by the school site EMR Program
2. Identification Badges: A school picture ID must be worn.
3. Proper uniforms must be neat and clean at all times.
4. Nails and jewelry must be kept in a professional manner. No artificial nails or tips.
5. Hair will be kept off face, styled in professional manner. No unusual or unnatural hair colors.
6. No body piercings and no visible tattoos.

OPERATING PROCEDURES

ADVANCED PLACEMENT CREDIT

Articulated Components:

In a continuing effort to serve the needs of students in career and technical programs, Miami Dade College agrees to extend postsecondary vocational credit to graduates of the M-DCPS EMR Program towards an EMT/Paramedic Vocational Credit Certificate.

EVALUATION

Miami-Dade County Public Schools grading system will be used to compute students' grade.

The grading system is as follows:

A	=	Excellent	90-100
B	=	Good	80-89
C	=	Satisfactory	70-79
D	=	Unsatisfactory	60-69
F	=	Failure	0-59
I	=	Incomplete	

Passing grade for Miami-Dade County Public School's EMR Program is 70% or greater on all theoretical examinations (as per FBON 64B9-15 3(b)3).

A student failing to take an examination at the scheduled time due to absence is required to make arrangements to take the test.

CLINICAL EVALUATION

Clinical grades will be documented by the EMR instructor.

GRIEVANCE PROCEDURE

The Miami-Dade County Public School Student Code of Conduct Policies shall be followed.

HOSA: Future Healthcare Professionals

All Health Science Education students are encouraged to join and participate in the activities with the student organization. A fee is paid annually by all members.

MIAMI-DADE COUNTY PUBLIC SCHOOLS
EMR STUDENT HANDBOOK AGREEMENT

I have received, read and understand the contents of the EMR Student Handbook and agree to abide by the rules, regulations, and standards as presented therein.

Student's Name:	_____
Student's Signature:	_____
Date:	_____

Instructor's Name:	_____
Instructor's Signature:	_____
Date:	_____

The School Board of Miami-Dade County, Florida, adheres to a policy of nondiscrimination in employment and educational programs/activities and programs/activities receiving Federal financial assistance from the Department of Education, and strives affirmatively to provide equal opportunity for all as required by:

Title VI of the Civil Rights Act of 1964 - prohibits discrimination on the basis of race, color, religion, or national origin.

Title VII of the Civil Rights Act of 1964, as amended - prohibits discrimination in employment on the basis of race, color, religion, gender, or national origin.

Title IX of the Education Amendments of 1972 - prohibits discrimination on the basis of gender.

Age Discrimination in Employment Act of 1967 (ADEA), as amended - prohibits discrimination on the basis of age with respect to individuals who are at least 40.

The Equal Pay Act of 1963, as amended - prohibits sex discrimination in payment of wages to women and men performing substantially equal work in the same establishment.

Section 504 of the Rehabilitation Act of 1973 - prohibits discrimination against the disabled.

Americans with Disabilities Act of 1990 (ADA) - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications.

The Family and Medical Leave Act of 1993 (FMLA) - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons.

The Pregnancy Discrimination Act of 1978 - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical conditions.

Florida Educational Equity Act (FEEA) - prohibits discrimination on the basis of race, gender, national origin, marital status, or handicap against a student or employee.

Florida Civil Rights Act of 1992 - secures for all individuals within the state freedom from discrimination because of race, color, religion, sex, national origin, age, handicap, or marital status.

School Board Rules 6Gx13- 4A-1.01, 6Gx13- 4A-1.32, and 6Gx13- 5D-1.10 - prohibit harassment and/or discrimination against a student or employee on the basis of gender, race, color, religion, ethnic or national origin, political beliefs, marital status, age, sexual orientation, social and family background, linguistic preference, pregnancy, or disability.

Veterans are provided re-employment rights in accordance with P.L. 93-508 (Federal Law) and Section 295.07 (Florida Statutes), which stipulate categorical preferences for employment.